



Knights Templar Community Church School and Nursery

Work at it with all your heart



Ofsted registration No: 123860



Dear Parent/Carer,

Bookings for Dragons' Den can be made through My Child At School (MCAS) and are found in the Clubs section.

If you pay for Dragons Den through tax-free childcare, please email Mrs Knowles proof of payment before booking any slots on MCAS as your account will need to be credited.

For those that claim back money from Universal Credits you can use the emailed receipt that is sent when a booking is made.

Bookings close the day prior to the booking slot and therefore cannot be made on the day. You must pay for your slots in advance.

We hope this leaflet explains all you need to know but if you have any further questions, please call into the school office or Dragons' Den where we will be happy to help you.

Should you need to contact Dragons' Den directly, please call **01984 604 191**. We look forward to welcoming your children into our friendly and fun club.

At Dragons' Den, we are here to support our families and children by providing wraparound care before and after school.



Our vision is:

'Work at it with all your heart'

Our purpose is to encourage the children to make the most of their leisure time, to rest, to learn, to play and to enjoy friendship.

We provide a safe, caring and nurturing environment in which our four core values play an integral part:

Love

Hope

Respect

All members of Dragons' Den are encouraged to follow these core values and to demonstrate them in their behaviour, thoughts and attitudes.

Relationships are important to us here at Knights Templar; we care for each other and show that all are welcome to belong to our school community.

We hope that the children will come to Dragons' Den because they want to. We recognise that this is their time, their place to make choices, their friends and their club.

If your child attends Dragons' Den, please be aware that all permissions from the school forms that you have signed will apply to Dragons' Den too – for example, Photographic Permissions, allergies, consent for emergency medical treatment. Please ensure you inform the office of any changes to contact numbers or collection arrangements.



On arrival in the morning, children must be taken into Dragons' Den and handed over to a member of staff. This ensures that all staff are aware your child has arrived. Children must not be left at any time. It is the responsibility of the adult who brings and collects the child to “sign in” on arrival.

If you arrive for the morning session earlier than you have booked you will be charged the additional costs. Should you be late picking up (past 4:30pm) a £10 surcharge will apply for every 15 minutes (per child) beyond the end of the session as regulations require two staff to be in attendance at all times children are present on the premises. Any additional charges will be added to your MCAS.

Children are expected to follow the same behaviour code as during school sessions. We are proud of the caring behaviour

of the children at Dragons' Den. If a child does not show care or follow adult instructions, they may be sent home

DRAGONS' DEN FEES

Breakfast Club:

7.45am – 8.45am £3.60

Drop in from 8.30am £1.20

After School Club:

3.30pm – 4.30pm £3.60

LATE CHARGES FOR AFTER SCHOOL CLUB

£10 per child per 15 minutes